



**The  
Constitution  
Of  
The  
Rhondda  
(Cold Knap)  
Lifeguard Club  
Updated 2<sup>nd</sup> April 2023**

**Registered Charity No. 1054305**

**Established 11<sup>th</sup> August 1962**



The club, which is a non-profit registered charity, shall be called the Rhondda (Cold Knap) Lifeguard Club, hereinafter called the Club.



## 1. AIMS

The aims of the Club shall be:

- (a) To provide volunteer surveillance and rescue service in the area of the Knap, Barry, South Glamorgan, at weekends, public holidays and such other times as may be practicable during the summer season
- (b) To ensure that the service is efficient and dependable in every way
- (c) To provide a purposeful form of physical recreation for its members
- (d) To further the aims of lifesaving and lifeguard work.

## 2. APPLICATION OF THE INCOME

The property and funds of the Club must be used only for promoting the Aims and do not belong to the members of the Club or the Committee.

## 3. MEMEBERSHIP

- (a) Membership of the Club shall consist of the Officers and Committee, active senior, junior, and nipper age groups and non-active Associate Members
- (b) The Officers of the Club shall be the President, the Chair, the Vice-Chair, the Secretary, the Treasurer, the Captain (who must hold an appropriate qualification) and the Welfare Officer. Club Officers to be elected at the Annual General Meeting.
- (c) The Lifeguards/Lifesavers, are the active patrol members who have the necessary qualifications as laid down by the Lifesaving Governing Bodies
- (d) Membership of the Club shall be by completion of the application form, along with the necessary fees and subject to approval by a Club Officer
- (e) Full members shall be 16 or over; i.e. if their 16<sup>th</sup> birthday falls on or before December 31<sup>st</sup> of the year of their application and provided they have the necessary qualifications as laid down by the recognised Lifesaving Governing Bodies
- (f) Associate Members are those 16 or over but who do not have the necessary qualifications
- (g) Junior and Nipper members shall be under 16 years of age but with the necessary lifesaving qualifications as laid down by the recognised Lifesaving Governing Bodies, or working towards the necessary lifesaving qualifications.



## REGISTRATION

4. The Club shall affiliate and/or register with any body as and when it is required or conducive to the Club and its Members.

## MEETINGS OF THE CLUB

5. An Annual General Meeting of the Club shall be held once every year at the end of the patrol season.

The business shall be to consider the Annual Report and Accounts of the Club, to elect the Officers and the Members of the Club Committee.

6. The Annual General Meeting of the Club shall be held once every year.
7. At least seven days notice shall be given of every Meeting, specifying the place, day and hour of the Meeting and, in the case of special business, the nature of the business to be transacted.
8. The quorum for any Meeting of the Club shall be five Members.
9. The President or Chairman shall be entitled to take the Chair at every Meeting of the Club. If he shall not be present within fifteen minutes after the appointed start of the Meeting the Members present shall choose one of their number to take the Chair.
10. Any resolution put to the Meeting to vote shall be decided upon a show of hands. Each member present in person, aged 16 or over, shall have one vote and voting by proxy shall not be permitted.
11. In the event of an equality of votes upon any resolution the Chairman of the Meeting shall have a second or casting vote.
12. In any special circumstances, such as health and safety considerations meetings may be held 'virtually', with all other procedures of Meeting of the Club, remaining the same.

## THE CLUB COMMITTEE

13. The affairs of the Club shall be managed by the Club Committee.
14. The members of the Club Committee shall be the Officers and not more than six persons to be elected by the annual General Meeting.
15. The whole of the Club Committee shall retire annually but may offer themselves for re-election.



16. The Club Committee shall have power to fill any casual vacancy among the elected members and the person appointed to fill such a vacancy shall hold office until the date of the next Annual General Meeting.
17. The Club Committee shall meet together for the despatch of business and adjourn and otherwise regulate their meetings and proceedings as they think fit provided that it shall meet not less than four times in each year.
18. The Club Committee shall determine the quorum necessary for the transaction of business and the notice, which shall be given of its meetings. Until otherwise determined five Members of the Committee shall form a quorum.
19. Questions arising at any meeting shall be decided by a majority of votes. In the event of an equality of votes, the Chairman shall have a second or casting vote.
20. Any elected member of the Club Committee shall cease to hold office:
  - (a) If by notice in writing to the Secretary he/she resigns his/her office
  - (b) If he/she misses two consecutive meetings without good reason.
21. Meetings of the Club Committee shall be confined only to its constituent members. Persons representing outside bodies may be invited to attend, to further the aims of the Club.

#### REPORTS AND ACCOUNTS

22. It shall be the duty of the Club Committee to cause proper minutes, records and accounts to be kept.
23. The Treasurer shall cause to be prepared and laid before the Club at its Annual General Meeting in each year, duly audited accounts.
24. The Secretary shall prepare an annual report for the Annual General Meeting in each year.

#### ALTERATION TO THE CONSTITUTION

25. All the provision of this constitution may at any time be added to, abrogated or varied by a resolution passed at a meeting of the Club duly convened for that purpose. The meeting may be called by the Trustees, Committee or upon the written request of not less than ten Members (aged 16 or over). Members will be advised of all proposed changes to the constitution at least 14 clear days prior to



the general meeting in which the changes are to be discussed and voted on.

## 26. LIFE MEMBERSHIPS

- Criteria ~ available to any members who has demonstrated continuing outstanding commitment to Rhondda (Cold Knap) Lifeguard Club, for a minimum of 20 years
- Application ~ apply in writing giving full details of the member's role, achievements, etc. in qualifying for this award
- Application to be seconded by two current members of the club and placed before The Committee, who will decide by a simple majority to support the application or not
- A life member will be exempt from basic club membership fees, but liable for paying any extra fees due .e.g. Swimming pool hire, awards or insurances
- Life members get a members vote at an AGM, but can only vote at committee meetings if they have been voted on to the committee
- Life membership maybe revoked by the committee, if it is felt the person has undermined or broken club policies, or brought the club into disrepute.

## TRUSTEES

27. The elected Committee members of the Club shall be the Trustees. All property owned by the Club (except money required for immediate expenditure), shall be vested in the Trustees who shall deal with the same in accordance with the directions from time to time of the Club Committee.
28. If the Committee by a simple majority decide at any time that it is necessary or advisable to dissolve the Club, it shall call a meeting of all voting members of the Club, for which meeting not less than 21 clear days' notice (stating the terms of the Resolution to be proposed thereat) shall be given. If such decision shall be confirmed by a two-thirds majority of those present and voting at such meeting, the Trustees shall have power to realise any assets held by or on behalf of the Club. Any assets remaining after the satisfaction of any proper debts and liabilities shall be given, transferred or sold with the total remaining monies put into charitable trust. These monies will be released by the charitable trust trustees, to any newly formed or existing lifesaving/lifeguarding club, who satisfy the following criteria:

1. Be affiliated to a recognised lifesaving governing body
2. Show evidence of a bank account in the lifesaving/lifeguarding club's name



Last amended Annual General Meeting ~ 2<sup>nd</sup> April 2023

Official	Name	Signature	Date
Chair	Paul Edwards	<i>COPY</i>	2 <sup>nd</sup> April 2023
Secretary	Alun Humphreys	<i>COPY</i>	2 <sup>nd</sup> April 2023
Treasurer	Phil Rees	<i>COPY</i>	2 <sup>nd</sup> April 2023



Whomsoever you see in distress, recognise him as a fellow man

Quemcunque Miserum Vederis Hominem Scias

Unrhyw un a welwch mewn trybeini – cydnabyddwch ef fel cyd-ddyn